

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Karen Guerrero
BID NO.: 13-1421

Date Issued: March 13, 2013

**FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR
PURCHASE AND DELIVERY OF
10 % SODIUM HYPOCHLORITE SOLUTION
ADDENDUM 2**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., March 19, 2013** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

___ Non-minority ___ Hispanic ___ African-American ___ Other Minority (specify) _____

___ Female Owned ___ Handicapped Owned ___ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: ___ Partnership ___ Corporation ___ Sole Proprietorship ___ Other (specify) _____

Tax Identification Number: _____

IT IS NECESSARY TO RETURN THE ENTIRE SIGNED FORM WITH YOUR BID RESPONSE.

1. Please confirm how large the tank can be for the delivery to both locations. We can provide you better pricing if we are hauling a larger load and dropping a larger load.

Response: The tank at Riverside is 75 Gallon and the tanks at Medio are 8800 Gallons each. Both sites are accessible by straight truck or tractor trailer. The only restriction may be the weight limits on the streets leading to the sites but both locations have received deliveries from tractor trailer tanker rigs.

2. Is a Bid Bond required?

Response: No, however, the awarded contractor is responsible for providing insurance as required on page 17 – 22.

3. Is a Performance Bond required?

Response: No, however, the awarded contractor is responsible for providing insurance as required on page 17 – 22.

4. Do prices have to remain firm for the first year?

Response: Yes.

5. Can prices be adjusted at each one year extension?

Response: Yes, provided that the contractor provides sufficient documentation and evidence that pricing has changed significantly enough to warrant a price change.

6. Will SAWS consider a larger tank at the Riverside Golf Course?

Response: At this time, no.

7. Can the hose connection at Medio Creek be changed to a 2" Camlock fitting?

Response: No. The awarded contractor will be expected to provide the necessary connectors to tie into the existing connection.

8. Will deliveries be scheduled or unscheduled?

Response: Deliveries will be made between 08:00 am and 3:00 pm, Monday thru Friday, except for SAWS holidays.

9. The tanks at Medio are inside the building and the delivery connection is outside the building would someone be available to watch tank levels and communicate them to the driver?

Response: A SAWS employee will be with the driver during all deliveries at both sites.

10. The fill connections that are inside the SS boxes will have minor leaks every time the hose is disconnected. Unless the box is made out of titanium they need to be plastic coated or they will corrode away in a very short time. The same may also apply to metals inside the building but to a lesser degree. Will you be changing these boxes or will we need to provide replacement boxes when they corrode?

Response: This will be corrected before the contract is awarded.

11. The tanks being located inside the building and the fill connections outside the building the driver cannot observe tank levels while filling the tanks. The driver is required to stay with the truck once the fill is started. SAWS mentioned that there will be an employee with the driver but there is still the communication lag time that could cause a spill. An easy fix to this problem would be to install a remote display off the level instruments on the side of the building near the fill point. Can SAWS install a remote display so we would not have to bother any SAWS staff?

Response: A remote display will be installed before the contract is awarded.

12. Is it possible to split this contract into two contracts? Riverside will require us to provide a different truck and driver in order to be cost effective.

Response: At this time no. SAWS needs historical data to make a determination on frequency and usage in order to determine what will be best.

13. Will an eyewash station and safety shower be available at the Riverside Golf course delivery site?

Response: A portable Eye wash will be installed before the contract is in place.

14. Will an operator be on hand every time while loading bleach at the Riverside Golf Course?

Response: See #9.

15. Will an operator be on hand every time while loading bleach at Medio Creek to monitor and relay the tank level to driver?

Response: See #9.

16. Are the tanks at Medio Creek equipped with a vent on top of each tank?

Response: Yes.

17. Will the stainless steel box holding the hose connections at Medio Creek be changed? Stainless steel is not compatible with bleach.

Response: See #10.

Complete the attached form and submit with your bid response.

ASSIGNED PROJECT MANAGER FOR SAWS

Please provide information on the person who will be assigned to SAWS for the duration of this contract:

Project Manager Name: _____

Project Manager Title: _____

Address _____

Email: _____

Business Phone: _____

Cell Phone Number: _____

Fax: _____

ORDERING INFORMATION

It is expected that the awarded contractor must agree that SAWS will place orders by email request thru the contractor's Dispatch office. Provide the following information:

Dispatch Contact Name: _____

Dispatch Phone Number: _____

Dispatch Email Address: _____

Dispatch Email Address to Place Orders: _____

Dispatch Alternate Email Address to Place Orders: _____